

OP JINDAL UNIVERSITY, PUNJIPATHRA, RAIGARH

Internal Quality Assurance Cell (IQAC)

Ref. No.: OPJU/IQAC/2023/23

Date: 26/12/2023

Minutes of the Meeting

The IQAC meeting with all team members is held on **26th December** at **10:00 AM** in video conferencing room.

The Agenda of the Meeting was related to the quality improvement in the **Academics, Infrastructure, Innovation** and **Exam evaluation** initiatives of the University.

1. Initiatives for Viksit Bharat @ 2047 Abhiyaan.
2. Inclusion of UHV-II courses in all programs.
3. Review of NAAC infrastructure requirements.
4. Review of SOP for students and invigilators during exam.
5. Evaluation process of TA and End sem marks across all schools.
6. Any other point with the permission of the chair.

The gathering began as Director Dr. Girish C. Mishra warmly welcomed all the attendees.

S.No.	Agenda Point	Discussion	Action Taken Report
1	Initiatives for Viksit Bharat @ 2047 Abhiyaan.	Dr. Girish C. Mishra, Director of IQAC, commenced the agenda by highlighting the diverse activities initiated by government bodies. Dr. Siddharth Chakrabarti, Dean (Academics), updated the team, mentioning students' active involvement in the Vikshit Bharat@2047 portal by submitting their ideas, totaling over 300 submissions to date. Our Vice Chancellor, Dr. R.D. Patidar, commended the collective effort of all departments. He shared perspectives on various ongoing activities and discussed potential areas for further development.	Responsibility: All HODs are suggested to properly monitor the process.



2	Review of NAAC infrastructure requirements.	Dr. Deepak Singh, the Deputy Director, delivered a thorough update on the pending NAAC-related infrastructure tasks. Dr. Kalyan Phani and Dr. J. P. Rath detailed the requirements, while Dr. Surendra K. Dwiwedi reassured the team that all the necessary work would be finished within the specified timeframe.	Responsibility: Admin and all team members.
3	Review of SOP for students and invigilators during exam.	Dr. Girish C. Mishra outlined the complete procedure for invigilation responsibilities and provided guidelines, including the dos and don'ts, to both students and invigilators for maintaining protocol during exams.	Responsibility: Dr. Girish C. Mishra and team
4	Evaluation process of TA and End sem marks across all schools.	Dr. Girish C. Mishra held discussions with all Heads of Departments (HODs) and urged them to review all criteria of attainment and TA marks that validate both the TA (Term Assessment) and End Semester marks.	Responsibility: All Heads
5	Inclusion of UHV-II courses on all programs.	Dr. Siddharth Chakrabarti, Dean (Academics), conveyed that, UHV-II (Universal Human Values) is a mandatory 3-credit course for second-year students, intended to facilitate the development of a holistic and humane world vision. So as per the AICTE guidelines this course must be implemented across all programs. Our Vice Chancellor, Dr. R.D. Patidar, mentioned that Dr. Sanjay Singh, Professor of Humanities, will be responsible for designing the curriculum for these courses. He has expressed his view on introducing these courses starting from the next session across all programs.	Responsibility: Dr. Sanjay Singh
6	Initiatives for improvement in Campus Placement	Dr. Shesadev Nayak, CDC Director, expressed concern regarding the students' low campus placement success rate. He advocated for technical mock tests to be conducted by the respective departments. Dr. Siddharth	Responsibility: CDC along with all departments



		Chakrabarti, Dean (Academics), suggested creating comprehensive mock tests that encompass quantitative aptitude and technical assessments. This approach aims to gauge the students' success based on both competency and speed.	CDC representatives
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As the meeting came to an end, Dr. Girish C. Mishra, Director of IQAC, conveyed heartfelt appreciation to all the participants with a formal expression of gratitude. Additionally, he reiterated the University's commitment to thoughtfully review their valuable suggestions and proactively integrate them into the institution's policies.



(Dr. Girish C. Mishra)
Director, IQAC-OPJU

Meeting Snapshot

